

Blanca Food + Wine

4117 Granby Street Norfolk, VA 23504

757-390-2405

Private Event Request Form

CONTACT INFORMATION

Point of Contact: _____

Phone Number: _____

Email Address: _____

EVENT DETAILS

Event Date: _____

Number of Guests: _____

Location (circle one): Bar & Dining Room Outdoor Patio Both

Parties of 10 or less can make reservations.

- Give us a call or [click here](#) to make your reservation.

Parties between 11 and 20 guests have a customizable preset menu (sample below).

- Base fee of \$75 per guest includes:
 - Focaccia, hot olives, and charcuterie with cheese served upon arrival
 - 3 appetizers, served family style
 - Green Salad with parmesan, radish, shallot vinaigrette
 - Spaghetti Limone
 - Shareable (*see menu*)
 - Choose your own entree
 - Chicken, fish, beef/pork (*see menu*)
 - Bring your own dessert OR add-on for an additional fee
- Alcohol is billed on a running tab for the group
 - Preset cocktails and wines might include:
 - 1 red wine and 1 white wine
 - 1 sparkling beverage
 - Old Fashioned & Blanca Spritz

Parties of more than 20 guests:

- Tuesday through Thursday
 - \$500 room rental fee + \$3,500 food & beverage minimum
- Friday and Saturday
 - \$500 room rental fee + \$5,000 food & beverage minimum

PAYMENT & TERMS

- A 50% deposit is required at booking. If the guest cancels the reservation more than 30 days in advance of the event, the guest will receive a full refund. If the vendor cancels at any time, the guest is entitled to a full refund.
- Changes to the guest count must be communicated at least 10 days prior to the event.
- Final payment is due upon completion of the event. This includes 12.5% tax (applied to total food & beverage costs) and a required 20% gratuity.

SIGNATURES

Point of Contact

Date

Blanca Staff

Date